

RESOLUTION NO. RS-2015-12

**A RESOLUTION REPEALING RESOLUTION  
13-2, CONCERNING THE CITY'S POLICY  
ON MILEAGE REIMBURSEMENTS; AND  
AMENDING THE CITY PERSONNEL  
HANDBOOK, ADOPTED BY RESOLUTION  
13-39 TO INTEGRATE SAID POLICY.**

WHEREAS, the City Council adopted Resolution 13-2 which established a rate for mileage expense reimbursement for employees, or elected officials, who may be required to use a personal vehicle to travel for city business; and

WHEREAS, historically the City Council has adopted the mileage expense reimbursement rate to be the maximum rate of reimbursement the U.S. Internal Revenue Service authorizes an individual to claim as income; and

WHEREAS, the limit determined by the U.S. Internal Revenue Service is based on the U.S. General Services Administration's POV Mileage Reimbursement Rate Schedule; and

WHEREAS, for better reference, the Mayor has requested this policy be included in the City Personnel Handbook, which was adopted by the City Council on December 19, 2013.

NOW THEREFORE, be it resolved by the City Council of the Monticello, Arkansas that:

1. Resolution 13-2 adopted on January 24, 2013 is hereby repealed; and


2. The City of Monticello Personnel Handbook, adopted by Resolution 13-39, Chapter 4: Compensations, is amended to add the following:

**"Sec. 4-16. Mileage Reimbursement.**

From time-to-time the city may require employees, or elected officials, to use a Privately Owned Vehicle (POV) to travel outside the city limits for city business. Upon approval by the Mayor prior to travel, mileage expenses incurred on behalf the City for use of POV may be reimbursed at a rate defined by the U.S. General Services Administration's POV Mileage Reimbursement Rate Schedule."

(End of Resolution)

ADOPTED on this 24 day of February, 2015.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk