

RESOLUTION NO. 22-40

**A RESOLUTION AUTHORIZING APPLICATION FOR RTP GRANT
FOR PHASE TWO AND THREE OF LAKE MONTICELLO TRAIL**

WHEREAS, funds are available by way of RTP Grant to assist the City of Monticello with the cost of the completion of the phase two and phase three of Lake Monticello Trail;

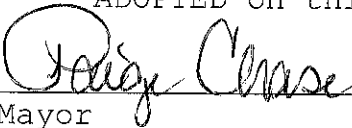
WHEREAS, completion of Lake Monticello Trail, if financially feasible, is in the best interest of the City of Monticello.

It is, by the City Council of Monticello, resolved as follows:

1. That the Mayor is authorized to apply for an RTP Grant to assist the City in the financing of the completion of phase two and three of Lake Monticello Trail.

(END OF RESOLUTION)

ADOPTED on this 24 day of May, 2022.



Mayor



City Clerk

**ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
NONMOTORIZED TRAILS
PROJECT APPLICATION -- FFY 2022**

The Arkansas Department of Transportation (ARDOT) administers Recreational Trails Program funding for the purpose of building and performing major maintenance on motorized, non-motorized, and multiple-use trails. Agencies of city, county, state, or federal government and duly incorporated private/non-profit agencies, can apply for these funds if access to the project by the general public is provided throughout the life of the project.

A local sponsor must provide at least 20% of the eligible project costs. The local share can be in the form of cash, donated funds, or the documented fair market value of any donated materials or services that are accepted and incorporated into the project.

This is a reimbursable program, which means once the sponsor receives an official Notice to Proceed from the ARDOT, up to 80% of the costs directly attributable to the construction of the project can be reimbursed. The local sponsor is responsible for maintaining records and proving that expenses are legitimate and directly related to the project. This may be in the form of receipts, time sheets, etc.

****Please Note:** A resolution from the Applicant's governing body is required to be submitted with the application. A draft resolution should have been downloaded with this application.

DEADLINE for this application is Wednesday, June 1, 2022 at 4:00pm. Applications received after the deadline will not be reviewed or eligible for funding.

If submitting this application via email (preferred), please remit to:

LFPA@ardot.gov

Be sure to attach the application and all additional attachments when submitting the email. Your email Subject should include "2022 RTP Application" along with your Agency Name and the Project Name. If more than one email will be required due to file sizes, include phrasing such as "Email 1 of 2" in the Subject line.

If submitting this application by mail or in person, please remit to:

*Arkansas Department of Transportation
c/o Program Management Division
P.O. Box 2261
Little Rock, AR 72203-2261*

Enclose one copy of the application and all necessary attachments in a manila envelope with your Agency's name and the Project Name printed on the outside.

You should be able to fill out and save this form using Adobe Reader, a free software for download.

If you are having trouble, please contact:

Minghua Qiu Miller at (501) 569-2481 or Minghua.Qiu.Miller@ardot.gov

ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS

PROJECT APPLICATION -- FFY 2022

General Information

Project Name:	Lake Monticello Trail Project Phase II
Sponsor:	City of Monticello, Arkansas
Applicant Agency Type:	Local Government
If "Other":	
Sponsor DUNS:	0 9 8 5 6 1 6 2 4

Primary Contact

Prefix:	Dr.	Name:	Douglas Osborne		
Title:	Professor				
Organization:	University of Arkansas at Monticello				
Mailing Address:	110 University Court				
	<small>Street Address and/or P.O. Box</small>				
	Monticello	AR	71655		
	<small>City</small>	<small>State</small>	<small>Zip Code</small>		
Phone:	(870) 460-1448	Fax:			
Email:	osborne@uamont.edu				

Legislative Information

U.S. Representative District:	4
State Senator District:	26
State Representative District:	9
	(for reporting purposes only)

Project Priority

If submitting more than one application, what priority is this project?:	1
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ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS PROJECT APPLICATION -- FFY 2022

Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Overview

Please provide a detailed project overview. Identify the project limits, including street/facility name and dimensions of the project. This overview should concisely describe the project such that someone could follow along on a map. Include connectivity to existing or future infrastructure.
(3000 character limit)

City of Monticello, Arkansas aims to invest in people by improving recreational opportunities for residents and our visitors. A Master Plan was developed in 2020 for the Lake Monticello Trail Project and when complete the multi-use trail system will consist of a ~28-miles of natural surface trails (see attached Master Plan). The Master Plan was a professionally designed plan that maximizes the natural contours of the landscape to minimize erosion from surface runoff, subsequently reducing environmental impacts and trail maintenance around the beautiful 1520-acre Lake Monticello. Phase I was funded through the RTP in 2020, and the City advertised for bids in May 2022. The purpose of this request is to pursue funds for construction of Phase II.

The trail system in its completion will contain a series of inner-connecting short and moderate distance trail loops that will make a complete circuit around the 1520-acre lake. North from the parking area at the Plantersville Rd. access is a (S1-pink) 1.2-mile Multi-Use North Loop and a (S2-pink) 0.3-mile Multi-Use North Mini Loop that encircles a 1-acre beaver pond. The North Loop trail-head will serve as the gateway to the 6.9-mile Northeast Loop of Phase II (blue). Phase II will connect to the Dam access area on the west side of the Lake by the future 7.57-mile Dam to Northeast Loop of Phase IV (orange & yellow). Immediate to the south of the Plantersville parking area will be the (S4-yellow) 1.2-mile Skills Course and (S5-orange) a 0.3-mile Dirt Pumptrack that was previously funded in Phase I.

The trail system was carefully designed for all user groups and skill levels to encourage immediate and frequent use. Phase I construction will include 5 trail sections (S1-S5), of which 3 trail sections will be 10-foot wide multi-use natural surface trails for all recreational activities, and 2 sections will be natural surface short courses designed for new and youth bike riders to increase experience and obtain the skills necessary to be successful on the trail. Phase II is an extension of mileage and will provide a moderately long loop of 6.9 miles for more experienced riders. In addition this loop will add nearly 3 miles of waterfront access for fishing, hiking, and bird watching. Phase I and II are

Trail Information (if applicable):

Trail Width:	<input type="text" value="10"/>	Linear Feet	Note: width should be at least 10 ft. for multi-use trails.
Trail Length:	<input type="text" value="6.9"/>	Miles	
Trail Surface Material:	<input type="text" value="natural surface"/>		

ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS PROJECT APPLICATION -- FFY 2022

Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Location

County:	<input style="width: 95%;" type="text" value="Drew"/>		
Metropolitan Planning Organization:	<input style="width: 95%;" type="text" value="Not Within an MPO"/>		
Nearest Municipality:	<input style="width: 95%;" type="text" value="Monticello"/>		
Beginning Latitude*:	<input style="width: 40%;" type="text" value="33.725699"/>	Ending Latitude*:	<input style="width: 40%;" type="text" value="33.684588"/>
Beginning Longitude*:	<input style="width: 40%;" type="text" value="-91.860325"/>	Ending Longitude*:	<input style="width: 40%;" type="text" value="-91.822272"/>

*Please use decimal degrees (i.e. 35.123456)

Property Ownership

Check all boxes that apply to your project.

- Within City or County right-of-way / no acquisition required
- Within State Highway right-of-way
- Within Federal lands right-of-way
- Within Railroad right-of-way - if yes, provide owner name:
- Private Property
- Other. Please describe:

Lake Monticello was drained in 2020 to renovate a leak in the main level on the west side. In 2022 the levee repair was complete and the surface area of the Lake is now full to about 40% of the total surface area. The addition of this trail system ad +

If Right of Way Acquisition is anticipated:

Please note: "The Uniform Act" must be followed for acquisition of any property for federally-funded projects.

- | | |
|---|--|
| <input type="checkbox"/> Donation Expected | <input type="checkbox"/> Appraisal Completed |
| <input type="checkbox"/> Purchase Option | <input type="checkbox"/> Willing Seller |
| <input type="checkbox"/> Purchase Agreement | |

ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS

PROJECT APPLICATION -- FFY 2022

Project Location Map(s)

Applicants must submit legible maps of the project location with this application. The map(s) should be good enough quality to be easily-reproducible and should include the following:

- Project path. The map should clearly show where the project will be located.
- North arrow
- Pertinent landmarks
- If appropriate, a Legend identifying any other items on the map (i.e. existing paths or sidewalks, previous phases of the project, etc.)

This map is an Example of a legible sketch. This sheet will be replaced with the map submitted with this application.



ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS PROJECT APPLICATION -- FFY 2022

Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Construction Estimate

This form is limited to 20 items. If you will have more than 20 items, please utilize the provided Excel Sheet to submit the Project Construction Estimate. Please refer to the 2022 RTP FAQ for a list of common items ineligible for reimbursement with these funds.

	Item of Work	Quantity	Units	Unit Cost	Item Cost
1	2. Phase 2 Northeast Loop (6.9 MI)				
2	2.1 Trail construction-natural surface	36,400	LF	\$8.00	\$291,200.00
3	2.1 Bridges/Boardwalks	800	SF	\$70.00	\$56,000.00
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20					

Total Estimated Project Construction Cost

Requested RTP Funds

Minimum = \$20,000; Maximum = \$500,000

Local Match (20% minimum)

% Federal (80% maximum)

**ARKANSAS
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Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Funding

Matching Funds

What is the source of the required 20% match? If donated funds, materials, or services will be used as all or part of the local 20% match, **written commitments by the donor(s) must be provided. (Check all that apply)**

- Budget Item Donated Cash Donated Materials
- Donated Services, if so, source
 - Force Account (in-house) Volunteer Labor
- Other, please explain

City of Monticello will provide \$47,120 non-federal cash match. The remaining \$22,320 match needed for Phase II will be raise in cash from the Community.

Project Scalability

If the entire requested amount of funding is not available and only partial funding is received, will the sponsor still be able to move forward with this project by either providing the additional funding or reducing the scope of the project?

- Yes No

Previous Federal Funding

If this project (or a phase of this project) has received Federal RTP or TAP funds previously, please describe the current status of the project(s). (500 character limit)

Phase I was funded during the 2020 cycle. We have been pro-active to move this project forward, and have been in constant communication with ArDot. We received environmental clearance and Deed clearance, and the City was approved to advertise for bids in May 2022. We anticipate multiple competitive bids, and following ArDot approval we hope to initiate construction by fall 2022.

This Space for ARDOT Use Only

**ARKANSAS
RECREATIONAL TRAILS PROGRAM (RTP)
NONMOTORIZED TRAILS
PROJECT APPLICATION -- FFY 2022**

Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Information Check all boxes that apply to best depict your project.

This Project will include:

- New trail construction
- A relocated project
- Rehabilitation of an existing trail
- Trailside or trailhead facilities, parking, kiosks, restrooms, access ramps, etc.
- Educational publications, brochures, trail maps, safety programs, etc.

Intended users of this Project include:

- Bicyclists
- Walkers/joggers
- Overnight/long distance hikers
- Equestrians
- Aquatic users
- Motorcycles
- Four wheel drive, four wheel all terrain vehicles
- Barrier free (if the project does not meet ADA guidelines, trail sponsors must not install barriers or other features that would make it more difficult for people with disabilities to use the trail)
- Other, please explain

Bird watchers, according to e-Bird, an online portal for bird watching enthusiasts to report their sightings, over 185 species have been recorded at Lake Monticello, of which 40 are rare.

This Project is part of a designated:

- National Recreational Trail
- National Scenic Trail
- National Historic Trail
- National Water Trail
- Rails to Trails

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Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Benefits

How does this project provide an overall benefit to the community(ies)? What user groups will be positively affected? If this project will provide safe routes to school for children, include which schools will benefit.
(3000 character limit)

The Lake Monticello Trail Project will improve the quality of life for residents and visitors by new opportunity to access outdoor recreational. Outdoor trails define the Natural State, and this project will increase access to outdoor recreation for a diverse population that may otherwise have limited potential to travel to access natural areas due to financial or transportation constraints. Recreational options in this region of the state are increasingly important for the physical and mental health of the residents of rural, small-town Arkansas, particularly during the pandemic and now increased cost of travel. This project will provide affordable exercise alternatives and paths for exploring nature and bird watching. This project will provide simple and easy access along the shoreline of Lake Monticello, lined with wooden benches users will be able to sit and view the lakes aesthetics. This project will provide non-motorized transportation alternatives for pedestrians, cyclists, and fisherman. For the first time these proposed trails will provide fisherman with access to new fishing locations without a boat. Lake Monticello is a hidden gem, the once trophy bass fishing lake is well under-utilized. The lake levee construction project was completed in early 2022 and in the process of refilling. Completion of the levee project, refilling of the lake, and initiation of this trail project will bring a new appreciation for this property and will provide a sense of community pride. Lastly, professional design and construction of this trails system to minimize environmental impacts is important to the City of Monticello.

We anticipate the community developing annual off-road cycle events, youth riding events, school field trips, dirt jump events, cross-county races, birthday parties, and private fundraising events. Planned schedule events will bring individuals and families to Monticello to use the trails, participate in the local events, eat in our restaurants, and even stay overnight in our hotels. The Lake Monticello Trail Project has enormous potential to

Project Construction Method:

This project will be built by:

- Contractor (advertised for bids)
- In-House Labor (force account)
- Combination of Contractor and In-House Labor

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Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Project Background

Please describe any planning or public input processes used in development of this project. If the proposed project is in an existing bicycle/pedestrian plan, street plan, master plan or other long range plan, please identify this as well.
(2500 character limit)

Planning for the Lake Monticello Trail Project initiated in early 2019, prompted by volunteer members from the "Friends of Lake Monticello" advocacy group. Conceptual presentations of the Lake Trail system were given to the Parks & Recreation (P&R) Committee and City Council during November 2019 and January 2020 to demonstrate the social, economic, and environmental benefits, and the importance of a professionally developed Master Plan. Development and funding of the Master Plan was approved in January 2020. Progressive Trail Design conducted a site visit, meeting with the Major, folks from the Planning & Development Commission and folks from Friends of Lake Monticello. A 60% Master Plan was developed and presented to the public for comment, in response some modifications to the Master Plan were incorporated. Subsequently, we meet with members of the Planning and Development Commission to discuss how to tie in the Lake Monticello Trail Project with future planning efforts, although no immediate plans are in place some of the ideas included (1) a 30+ mile abandoned railroad bed converted to a trail, (2) trail connecting the Delta Heritage Trail and the Mississippi River Levee, and (3) connecting the Lake Trail to the University on the south end of town to provide a mechanism for alternative transportation through town. Phase I of the project was funding in the 2020 cycle of the RTP, and progress is moving forward nicely as the City is currently advertising and obtaining bids.

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Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Compliance

Statewide Comprehensive Outdoor Recreation Plan (SCORP)

Please describe how this project is in compliance with the current SCORP developed by the Arkansas Department of Parks, Heritage and Tourism? (600 character limit)
View the SCORP: <https://arkansas.app.box.com/s/s9lvzya37omys6lr9bzocrdkll74o51v>

This project aligns with the initiatives of SCORP, aiming to invest in the wellbeing of residents of the Natural State by providing recreational opportunity for all to enjoy the outdoors. This project will connect people, foster community interaction, and promote lifestyle change. Trails will meander around wetlands, ponds, and a lake for users to recognize the environments beauty. This project will meet people where they are by helping overcome barriers, including physical barriers by providing easy access locations and trails of various lengths to accommodate people of all ability levels.

Users with Disabilities

Please describe what accommodations will be made to provide access to this project for individuals with disabilities. (600 character limit)

Natural surface trails will be hard packed and include crushed rock armoring when needed to ensure the multi-purpose trails will accommodate all users. Trailheads will be clearly marked with a directional map and trails will be blazed for easy navigation. The short loops of Phase I will be constructed closest to the existing restroom and parking area for the easiest access possible for our physically disabled residents and visitors. Benches will be provided as rest stations.

Youth Service and Conservation Corps (YSCC)

Will YSCC be utilized during construction of the project? If so, verifying documentation must be included with the application to receive credit. Please refer to this web page to locate local and regional groups: <http://www.corpsnetwork.org/impact/corps-by-state>

- Yes No

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Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Construction Plans and Maintenance

Are construction plans currently available for this project? (if Yes, please include a copy with this application)

Yes No

If Yes, what level of plans?

Preliminary Plans Partially Complete Plans Complete Final Plans

If No, provide a brief time line from approval of funds to signed construction contract:

Development of a signed construction contract should happen seamlessly, as as it appears multiple professional, licensed trail building groups are planning to submit a bid for Phase I. In the best case we would hope that construction could continue immediately into Phase II following approvals.

Design Engineer

All RTP projects that contain structural components (including concrete and asphalt trails) will require design plans certified by a Registered Professional Engineer. Who will develop plans and specifications for this project? (100 character limit)

The company with the successful bid will be responsible for plan development and certification.

Project Maintenance

A statement or letter from the party having maintenance jurisdiction must be submitted with this application. In the statement/letter, describe how maintenance will be accomplished after project completion. Include who will perform maintenance, a maintenance schedule and checklist, and an inspection schedule.

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Sponsor: City of Monticello, Arkansas

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Environmental Clearance

Known Environmental Impacts

Check all boxes that apply to your project.

<input type="checkbox"/> Endangered Species	<input checked="" type="checkbox"/> Lakes / Rivers / Streams
<input type="checkbox"/> Relocates	<input checked="" type="checkbox"/> Wetlands
<input type="checkbox"/> Floodplain / Floodway	<input type="checkbox"/> Landfills
<input type="checkbox"/> State Park / National Forest Property	<input type="checkbox"/> Public Recreational Lands
<input type="checkbox"/> Historic Structures	
<input type="checkbox"/> Other, please explain	
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>	

Adjacent Property Impacts

Does the project adjoin a:

<input type="checkbox"/> City Park	<input type="checkbox"/> National Forest
<input type="checkbox"/> State Park	<input type="checkbox"/> National Park
<input type="checkbox"/> Other Public Land	

If yes to any of the above, please describe the impact and attach a permission letter from the affected authority.

N/A

ARKANSAS RECREATIONAL TRAILS PROGRAM (RTP) NONMOTORIZED TRAILS PROJECT APPLICATION -- FFY 2022

Sponsor: City of Monticello, Arkansas

Project Name: Lake Monticello Trail Project Phase II

Sponsor Authorization and Certification

To be completed by the chief executive officer (Mayor, City Manager, County Judge, Superintendent, President, etc.)

By checking the box below, I attest that the information contained in this application is truthful and correct to the best of my knowledge and that the provision of false or misleading information can lead to the withdrawal of Recreational Trails Program funding. I do hereby certify that I will comply with all federal, state, and ARDOT regulations for submittal of plans and specifications. Additionally, I certify that local matching funds are available for the project.

I AGREE

Authorized Signatory:

Prefix:	<input type="text" value="Mrs."/>	Name:	<input type="text" value="Paige Chase"/>		
Title:	<input type="text" value="Mayor"/>				
Mailing Address:	<input type="text" value="203 W. Gaines Street"/>				
	Street Address and/or P.O. Box				
	<input type="text" value="Monticello"/>	<input type="text" value="AR"/>	<input type="text" value="71655"/>		
	City	State	Zip Code		
Phone:	<input type="text" value="(870) 367-4400"/>	Fax:	<input type="text"/>		
Email:	<input type="text" value="pchase@cityofmonticelloar.com"/>				

ARKANSAS DEPARTMENT OF TRANSPORTATION NOTICE OF NONDISCRIMINATION

The Arkansas Department of Transportation (Department) complies with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance. Therefore, the Department does not discriminate on the basis of race, sex, color, age, national origin, religion (not applicable as a protected group under the Federal Motor Carrier Safety Administration Title VI Program), disability, Limited English Proficiency (LEP), or low-income status in the admission, access to and treatment in the Department's programs and activities, as well as the Department's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the Department's nondiscrimination policies may be directed to Joanna P. McFadden Section Head - EEO/DBE (ADA/504/Title VI Coordinator), P. O. Box 2261, Little Rock, AR 72203, (501)569-2298, (Voice/TTY 711), or the following email address: joanna.mcfadden@ardot.gov.

Free language assistance for Limited English Proficient individuals is available upon request.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.

Trail Maintenance Introduction

The advocacy group referred to as the Friends of Lake Monticello will assume initial responsibility for trail maintenance. The group is yet to meet to flush out the maintenance plan for this trail system but assure the initial guidelines for scheduling trail inspections will be complete upon initiation of Phase I of this Lake Trail Project.

In short, Friends of Lake Monticello will designate an alternating group to ride all trails on a regular basis to document maintenance needs and identify any immediate hazards. Scheduling will like be every couple of days but this will be determined in time as we learn the needs of the trail system. We will ride all trails immediate after a storm or large rain event and temporary closure of trails will occur when hazards are recognized or when the trails are wet.

We will initially use the Friends of Lake Monticello Facebook page as a mechanism for trail condition updates and as a self-reporting system for the public to report any maintenance needs that they may recognize. Upon detection of a potential immediate hazard, the trail section will be marked closed at the trailhead and the group will attend to the hazard as soon as possible before reopening the trail for use. All maintenance needs that are not deemed an immediate hazard will be documented and attended to during subsequent work days. To maximize access to volunteers, Friends of Lake Monticello will set regular regularly scheduled bi-weekly or monthly work days for maintenance of the trail system, pending the work load and number of available volunteers. This maintenance plan is a work in progress and will be flushed out as the Lake Monticello Trail Project progresses.

Trail Maintenance Schedules

Regular Daily/Weekly Tasks

- Ride all trails to ensure that there are no immediate hazards.
- Ride all trails and record new trail maintenance needs.
- Close any hazardous trails immediately.
- Mitigate any hazards and reopen the trail within 24 hours
- Inspect signage.
- Provide a self-reporting mechanism for users to report maintenance needs.

Work Day Tasks

- Carry out maintenance tasks.
- Remove leaf litter from trail surfaces
- Shape and compact trail surface.
- Fill ruts and holes as needed.
- Fix any wet/muddy areas with drainage improvements as needed.
- Clear drainage devices of any leaves or other blockages
- Cut back vegetation from sides of trails.